



AGENDA
YORBA LINDA WATER DISTRICT
CITIZENS ADVISORY COMMITTEE MEETING
Thursday, May 4, 2017, 6:00 PM
1717 E Miraloma Ave, Placentia CA 92870

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

Any individual wishing to address the committee is requested to identify themselves and state the matter on which they wish to comment. If the matter is on this agenda, the committee Chair will recognize the individual for their comment when the item is considered. No action will be taken on matters not listed on this agenda. Comments are limited to matters of public interest and matters within the jurisdiction of the Water District. Comments are limited to three minutes.

4. ACTION CALENDAR

This portion of the agenda is for items where staff presentations and committee discussions are needed prior to formal committee action.

4.1. Review of Minutes from Meeting Held April 27, 2017

Recommendation: That the Committee review the minutes and provide requested revisions to the Facilitator.

4.2. Committee's Recommendations to the Board of Directors

Recommendation: That the Committee formulate and approve recommendations to the Board of Directors on the following topics: conservation program, administrative penalties, and conservation reserve; financial reconciliation and customer refund; replacement and refurbishment of capital facilities and other elements of the Capital Improvement Plan; water rate structure; communications and transparency; and overall implementation process.

5. ADJOURNMENT

Items Distributed to the Committee Less Than 72 Hours Prior to the Meeting

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 1717 E. Miraloma Avenue, Placentia, CA 92870, during regular business hours. When practical, these public records will also be made available on the District's internet website accessible at <http://www.ylwd.com/>.

Accommodations for the Disabled

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning the Executive Secretary at 714-701-3020, or writing to Yorba Linda Water District, P.O. Box 309, Yorba Linda, CA 92885-0309. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so the District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

AGENDA REPORT

ITEM NO. 4.1

Meeting Date: May 4, 2017

Subject: Review of Minutes from Meeting Held April 27, 2017

STAFF RECOMMENDATION:

That the Committee review the minutes and provide requested revisions to the Facilitator.

ATTACHMENTS:

Name:	Description:	Type:
2017-04-27 - Minutes - AHCAC.docx	Minutes	Minutes

**MINUTES OF THE
YORBA LINDA WATER DISTRICT
AD HOC CITIZENS ADVISORY COMMITTEE MEETING
Tuesday, April 27, 2016, 6:00 p.m.
1717 E Miraloma Ave, Placentia CA 92870**

1. CALL TO ORDER

The April 27, 2017 meeting of the Yorba Linda Water District's Ad Hoc Citizens Advisory Committee was called to order at 6:00 p.m. The meeting was held in the Training Room at the District's Administration Building located at 1717 East Miraloma Avenue, Placentia California 92870.

2. ROLL CALL

COMMITTEE MEMBERS PRESENT

Dennis Anderson
Lindon Baker
Kent Ebinger
Terry Harris

Fred Hebein
Ben Parker
Cristy Parker

YLWD STAFF PRESENT

Malissa Muttaraid, Public Affairs Representative

OTHER ATTENDEES

Brent Ives, Principal, BHI Management Consulting

3. PUBLIC COMMENTS

No public comments on items not on the agenda

4. ACTION CALENDAR

4.1 Review of Minutes from Meeting Held on April 20, 2017

Committee provided comments on if names of committee member's names should be mentioned specifically within the minutes. The committee decided to leave the minutes as filed and approved as is.

4.2 Committee's Recommendations to the Board of Directors

Committee discussed each draft recommendation as drafted by Chair Harris.

Recommendation #1 – Discussed water rate structures and theory as proposed in draft recommendation. Committee added one comment on land use adjustments as needed. Committee unanimously adopted the recommendation with refinement.

Recommendation #2 – Committee had brief discussion on recommendation as drafted and unanimously adopted.

Recommendation #3 – Committee had discussion on the drafted recommendation. One member proposed language to introduce the recommendation and provide rationale for the refund. Committee discussed the draft language, made additions and adjustments to that language and adopted as amended.

Recommendation #4 – Original recommendation #4 was combined with #5 and was unanimously adopted.

Recommendation #5 – Original recommendation #5 was combined with #4.

Recommendation #6 – Recommendation #6 was amended by the committee and approved.

Recommendation #7 - Recommendation was #7 amended by the committee and approved.

Recommendation #8 - Recommendation #8 was amended by the committee and approved.

Recommendation #9 – Original recommendation #9 was combined with #10, amended by the committee and approved.

Recommendation #10 – Original recommendation #10 was combined with #9.

Recommendation #11 – Recommendation #11 was discussed at length by the committee and was tabled for further drafting to be reviewed at the next committee meeting.

Recommendation #12 – Recommendation #12 was approved as drafted.

At this point the committee discussed some details regarding further financial transparency. Access to financial report on the District's website was to be reviewed at the next meeting where the committee would decide if a recommendation on this topic would be written.

Due to the time (8:52 p.m.), the committee decided that the remaining draft recommendations would be considered at the next meeting.

The committee was made aware that their next meeting would be the last before their due date for reporting to the Board of Directors, is scheduled for May 4th and the finalized recommendations would need to be submitted to the District on May 5th in order to support the Board's May 9th agenda packet preparation. The committee also briefly commented and considered how the report was to be delivered to the Board at the May 9th meeting without resolution.

Malissa Muttaraid, Public Affairs Representative for the District reported to the committee that a reporter for a local newspaper requested a committee contact. Chair Harris reported that he had spoken to the report earlier in the day.

Ms. Muttaraid also informed the committee that a photo of the committee would be taken at the next meeting.

5. DISCUSSION ITEMS

5.1. Future Meeting Schedule and Agenda Items

The next Ad Hoc Citizens Advisory Committee meeting is scheduled to be held Thursday, May 4, 2017 at 6:00 p.m.

6. ADJOURNMENT

6.1. The meeting was adjourned at 8:58 p.m.

BI