



Yorba Linda Water District

AGENDA
YORBA LINDA WATER DISTRICT
CITIZENS ADVISORY COMMITTEE MEETING
Thursday, April 20, 2017, 6:00 PM
1717 E Miraloma Ave, Placentia CA 92870

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

Any individual wishing to address the committee is requested to identify themselves and state the matter on which they wish to comment. If the matter is on this agenda, the committee Chair will recognize the individual for their comment when the item is considered. No action will be taken on matters not listed on this agenda. Comments are limited to matters of public interest and matters within the jurisdiction of the Water District. Comments are limited to three minutes.

4. ACTION CALENDAR

This portion of the agenda is for items where staff presentations and committee discussions are needed prior to formal committee action.

4.1. Review of Minutes from Meeting Held April 13, 2017

Recommendation: That the Committee review the minutes and provide requested revisions to the Facilitator.

4.2. Committee's Recommendations to the Board of Directors

Recommendation: That the Committee formulate and approve recommendations to the Board of Directors on the following topics: conservation program, administrative penalties, and conservation reserve; financial reconciliation and customer refund; replacement and refurbishment of capital facilities and other elements of the Capital Improvement Plan; water rate structure; communications and transparency; and overall implementation process.

5. DISCUSSION ITEMS

This portion of the agenda is for matters such as technical presentations, drafts of proposed policies, or similar items for which staff is seeking the advice and counsel of the Committee members. This portion of the agenda may also include items for information only.

5.1. Future Meeting Schedule and Agenda Items

6. ADJOURNMENT

6.1. The next Ad Hoc Citizens Advisory Committee meeting will be held Thursday, April 27, 2017 at 6:00 p.m.

Items Distributed to the Committee Less Than 72 Hours Prior to the Meeting

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Committee less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 1717 E. Miraloma Avenue, Placentia, CA 92870, during regular business hours. When practical, these public records will also be made available on the District's internet website accessible at <http://www.ylwd.com/>.

Accommodations for the Disabled

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning the Executive Secretary at 714-701-3020, or writing to Yorba Linda Water District, P.O. Box 309, Yorba Linda, CA 92885-0309. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so the District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

AGENDA REPORT

ITEM NO. 4.1

Meeting Date: April 20, 2017

Subject: Review of Minutes from Meeting Held April 13, 2017

STAFF RECOMMENDATION:

That the Committee review the minutes and provide requested revisions to the Facilitator.

ATTACHMENTS:

Name:	Description:	Type:
2017-04-13 - Minutes - AHCAC.docx	Minutes	Minutes

**MINUTES OF THE
YORBA LINDA WATER DISTRICT
AD HOC CITIZENS ADVISORY COMMITTEE MEETING
Tuesday, April 13, 2016, 6:00 p.m.
1717 E Miraloma Ave, Placentia CA 92870**

1. CALL TO ORDER

The April 13, 2017 meeting of the Yorba Linda Water District's Ad Hoc Citizens Advisory Committee was called to order at 6:00 p.m. The meeting was held in the Training Room at the District's Administration Building located at 1717 East Miraloma Avenue, Placentia California 92870.

2. ROLL CALL

COMMITTEE MEMBERS PRESENT

Terry Harris (Chair)
Dennis Anderson
Lindon Baker
Jeff Decker
Kent Ebinger

Pamela Hymel
William Lawrence
Ben Parker
Cristy Parker
Kenneth Tam

YLWD STAFF PRESENT

Steve Conklin, Engineering Manager
John DeCriscio, Operations Manager
Malissa Muttaraid, Public Affairs Representative

OTHER ATTENDEES

Brent Ives, Principal, BHI Management Consulting

3. PUBLIC COMMENTS

Mr. Noel Ensley, resident, asked for a sophisticated, fair, equitable and proportional rate structure driven by several factors. He also provided his written comments to staff to be added to the record as follows:

"I Propose that YLWD adopts:

1. Equitable and proportional
2. Indoor water allowance based on # of household members
3. Outdoor water allowance based on plot size – Rome's footprint
4. Water pricing tiers to encourage conservation and discourage waste
5. Energy cost recovery based on elevation ("pumping zone") and volume of water used".

Ms. Pat Nelson, resident, indicated that she was in favor of a tiered structure and commented on the need to be careful with how it is designed. She was assured that the committee had covered that issue and understands the issue regarding that type of structure.

4. ACTION CALENDAR

4.1. Review of Minutes from meeting held on April 6, 2017

The committee reviewed the minutes and provided comments on the section for Item No. 6.1. The committee then determined to accept the minutes as revised.

5. DISCUSSION ITEMS

5.1 Overview of District's 5-Year Capital Improvement Program

Mr. Steve Conklin and Mr. John DeCriscio provided a presentation on the District's Capital Improvement Plan (CIP) origin, design and status. The PowerPoint presented has been placed on the committee's information hub. The presentation covered origins of the CIP, its linkage to engineering studies and past Board decisions. Also discussed were the status of major projects such as Well 22 and the Fairmont booster pump station. The presenters then discussed the CIP budget with the committee.

Members of the public and committee were allowed to ask questions during the presentation. The presenters answered questions during the presentation and after. Discussions after ranged from return on investments and defining the term "reconciliation". It was mentioned that one of the options for the Board each year during budget determination should be "rebate/refund".

5.2. Budget Reconciliation for FY 2015/16 and FY 2016/17 Year to Date

Dr. Jeff Decker briefly overviewed his presentation from the April 6, 2017 AHCAC meeting. He provided a bottom-line comment that a rebate/refund be provided to rate-payers so that rates can "reconcile" raising rates when needed, rebated when overcharged. He provided the example of the West Valley Water District who did such a rebate in the past.

Discussion within the committee and attending public proceeded. The issue of clarity regarding the monies and their use should may be part of the recommendation. Communication will be key, as pointed out by committee members. The committee discussed what and if there should be a recommendation from the committee regarding this issue.

Mr. Ben Parker presented a rate review and his point regarding over-charge with the rate adjustments over the last two years. Committee agreed to move the discussion to the next agenda item for a potential recommendation.

Member of the public asked the committee to not focus on the small amount of potential rebate and invest in the system with any potential extra money.

5.3. Outline, Format and Process for Committee's Recommendation to the Board of Directors

The committee discussed next steps toward advancing recommendations to the Board. The committee brainstormed a set of broad topics for further discussion and action on recommendations to be agendized in the remaining meetings, which included the following:

- Rate structure
- R & R policies
- Surplus/reconciliation/refund (to include past year, current year, and processes moving forward)
- Reserves
- Communications and transparency
- Conservation reserve/penalties
- implementation (of our recommendations)

5.4. Future Meeting Schedule and Agenda Items

The next meeting is set for April 20, 2017 at 6:00 pm, and the committee tentatively agreed to begin both discussion and action on recommendations to the Board at the next meeting. The committee expressed a preference to deploy the remainder of the facilitator contract at the latter-most of the remaining meetings, to the extent possible, so as to assist with meeting the committee's recommendation deadline.

6. ADJOURNMENT

6.1. The meeting was adjourned at 8:30 p.m.

BI/MM